

STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



JENNIFER M. GRANHOLM  
GOVERNOR  
July 21, 2003



THOMAS D. WATKINS, JR.  
SUPERINTENDENT OF PUBLIC  
INSTRUCTION

**MEMORANDUM**

**TO:** Intermediate school districts, local education agencies, including public school academies, institutions of higher education, professional organizations, private profit and non-profit organizations, including parent and advocacy organizations and other interested parties

**FROM:** Jacquelyn J. Thompson, Ph.D., Director  
Office of Special Education and Early Intervention Services

**SUBJECT:** Notice of Availability of Request for Proposal for a IDEA Mandated Activities Project: Parent Support and Education Grant

The State Board of Education has approved criteria for a mandated activities project titled, "Parent Support and Education Grant," under the Individuals with Disabilities Education Act.

**Purpose:** The grant will provide statewide personnel development and support opportunities to ensure that parents of infants, toddlers, children and youth with disabilities have access to the information and support necessary to engage as effective partners in the planning and implementation of their child's Individualized Family Service Plan (IFSP) or Individual Education Plan (IEP). Furthermore, the grant will provide leadership development and support to parents who serve in advisory roles critical to the early intervention and special education system, namely parents who serve on the State Interagency Coordinating Council (SICC), the Special Education Advisory Committee (SEAC), intermediate and local school district Parent Advisory Committees (PACs) and Local Interagency Coordinating Councils (LICCs).

**Funding:** The total amount of the project is up to \$600,000 per year.

**Proposal Due:** The proposals will be due by 5:00 p.m. on Friday, September 19, 2003.

**Project Duration:** The project duration is anticipated to be October 1, 2003, or upon award, through September 30, 2004 for the initial funding period and is contingent upon the Superintendent's approval. Funding may continue for up to five years, based on satisfactory performance and availability of federal funds.

OSE/EIS-03-16

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**Eligibility:** Intermediate school districts, local education agencies, including public school academies, institutions of higher education, professional organizations, private profit and non-profit organizations, including parent and advocacy organizations, and other interested parties.

**Application:** To receive a copy of the Request for Proposal (RFP) for this project, please contact Ms. Linda VanHorn at (517) 241-4517 prior to the due date, or access our website at: <http://www.michigan.gov/mde>

If you have any questions regarding the competitive bid procedures or process, please contact Ms. Linda Domine at (517) 373-6309. If your questions pertain to the project's purpose or intent, please contact the grant manager listed in the RFP.

JJT:bw